



MAJLIS
ATFALUL AHMADIYYA
UNITED KINGDOM

The Four Stage Mechanism

A NATION CANNOT
BE REFORMED
WITHOUT FIRST
REFORMING
IT'S YOUTH

Hazrat Khalifatul Masih II ^(ra)

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Introduction

For any syllabus to be taught professionally, it requires a systematic approach and a way of tracking progress. This 4 Stage Syllabus aims to provide a way for local Secretaries of Majlis Atfalul Ahmadiyya to track the progress of their Atfal as the Atfal make their way through the Waqfe Nau Syllabus, which is the official syllabus for Atfalul Ahmadiyya too. Not only track Atfal's progress, it encourages local secretaries to reward Atfal for progressing through the Waqfe Nau syllabus by dividing major parts* of the Waqfe Nau Syllabus into stages and has created a method for giving points for completing different tasks.

Some local Qiadats already have devised their own versions of this and indeed it was after having seen how they run it that we developed this.

This syllabus method provides an overview (or a checklist), so we have included relevant references within the text to help you find the relevant information from the Waqfe Nau Syllabus. The references are quoted after each task, for example: [WQF I, pg 32] means "go to Waqf-e-Nau Syllabus, part 1, page 32".

Some books have been listed as reference in each section. A plethora of information and resources is available on alislam.org in both English and Urdu languages. Contemporary topics (such as social issues) are actively covered in Jamaat magazines such as the Review of Religions magazine, Al-Hakam, Rational Religion website etc. So, we encourage the teachers to have a look at these sources and pick a few that they prefer. These can then be used for further reading or extra-credit work for Atfal. However, it must be ensured that Atfal are aware that Waqf-e-Nau Syllabus is indeed their actual Syllabus.

Finally, the Talim & Tarbiyyat departments of Majlis Atfal-ul-Ahmadiyya are always available for contact and assistance.

We will Insha'Allah be able to help you with research, class planning, external events and engaging activities.

The Waqf-e-Nau Syllabus can be found at:

<https://www.waqfenauintl.org/age-1-7/>

<https://www.waqfenauintl.org/age-7-15/>

<https://www.waqfenauintl.org/age-15-21/>

For more information, contact: Talim@atfal.co.uk

(Note: The four stage Syllabus accompanies the Waqfe Nau Syllabus to help you get through the major parts of the Waqfe Nau Syllabus. It does not cover every single point in the Waqfe Nau Syllabus. The teacher should decide which other points from the Waqfe Nau Syllabus need to be added into the 4 stages based on the needs of the Atfal in your classes.)

Usage Instructions

for Local Secretaries of Majlis Atfalul Ahmadiyya

You should use this checklist syllabus along with the Waqf-e-Nau Syllabus. Also, you will need an excel file that lists all of the four stages and their checklists in a way so you can track which Tifl is at how many points and at what stage. It will make it extremely easy to log each Tifl's progress and it can be displayed in the class to show other Atfal where others stand and so it will serve as a to create transparency and motivate other Atfal who are lagging behind. Make sure you have the excel file tailored to your Qiadat ready. It is available on the Atfal website on the Four Stage Syllabus page, under the Talim department.

How to use this as a Local Secretary Atfal:

- Make a list of Atfal in your class and assign them to each stage based on their current knowledge. For this you may have to do a preliminary test. If a Tifl knows some material from stage 1 and some from stage 2, then they should be assigned to stage 1 first. Only after 'passing' that stage they should move to the next stage.
- Hold regular classes. Divide the Atfal into 4 stages as assigned above. Cover a small amount of material from each category in each class.
- Give regular homework and then check that homework. Keep it short and simple, but ensure that this is not skipped. This is crucial for learning.
- Regularly hold a 'full stage test' for each stage. This will give the Atfal an opportunity to 'pass' the stage and move on to the next one. This 'Test day' can be done once a month.
- As a result, more active Atfal will not be slowed down and will continue to progress (even after stage 4 into the other parts of the Waqfe Nau Syllabus).
- And less active Atfal will get multiple chances to pass the stage, keeping them continuously encouraged.
- Every so often, invite parents to share feedback, give them tailored feedback for each Tifl (show them the excel sheet for their child) and respond to their questions and concerns.

Rewarding and Further Resources

Some points have been allocated for each item in this syllabus. The purpose of these points is to act as encouragement for Atfal to complete these tasks. This also allows an understanding of the level of depth/difficulty for each item.

The teacher should arrange a system where these points can be redeemed for rewards (for example whenever someone achieves 50% of the marks in a particular stage or any other way the local Atfal Nazim/teacher wishes to reward).

Moreover, these can be used to test whether a Tifl has 'passed' a stage or not. For example Atfal might be required to collect at least 80% of the points in each category in order to pass the stage.

Finally, it should be noted that these points are purely meant as a suggestion; the teachers can modify these & introduce further points based on the specific needs of the Atfal in their class and can add additional sections into the learning material.

Stage One

Holy Qur'an

- 1. Memorise Surah Al-Kauthar [5 pts]
- 2. Memorise Surah An-Nasr [5 pts]
- 3. Memorise Surah Al-Asr [5 pts]
- 4. Surah Al-Ikhlâs [5 pts]

Salaat (wqf1, p.32)

For this stage, only Arabic of Salaat is required:

- 1. Names & number of raka'at of the five daily prayers. [2 pts]
- 2. Complete Arabic of Azaan [WQF II, pg 15] [10 pts]
- 3. Niyyah [20 pts]
- 4. Thanaa [20 pts]
- 5. Surah Al-Fatihah [20 pts]
- 6. Rukoo [20 pts]
- 7. Tahmeed [20 pts]
- 8. Sajdah [20 pts]
- 9. Jilsah [20 pts]
- 10. Tashah-hud [20 pts]
- 11. Durood Shareef [20 pts]
- 12. Concluding prayers [20 pts]

Ahadith & Prayers

Learn the following:

- 1. First 10 Ahadith from the syllabus with translation [see below] [20 pts]
- 2. First 5 prayers from the syllabus with translation [see below] [20 pts]

Islamic Teachings

Learn the following:

- 1. The Kalima. [WQF I, pg 16] [2 pts]
- 2. The five Pillars of Islam. [2 pts]
- 3. The six Articles of Faith. [2 pts]
- 4. Any 10 Attributes of Allah. [WQF II, pg 26] [5 pts]
- 5. Correct use of: Bismillah, Assalam-o-Alaikum, Alhamdulillah, Jazak'Allah, Astaghfirullah, Subhan'Allah, Masha'Allah. [WQF I, pg 15] [5 pts]

History

Learn the following:

- 1. Names of father & mother of the Holy Prophet (saw). [WQF I, pg 27] [2 pts]
- 2. Date & place of birth of the Holy Prophet (saw). [WQF I, pg 27] [2 pts]
- 3. Name of the Promised Messiah (as). [WQF I, pg 18] [2 pts]
- 4. Date & place of birth of the Promised Messiah (as). [WQF I, pg 29] [2 pts]
- 5. Names of the Khulafa-e-Rashidin & Ahmadiyyat. [WQF I, pg 18] [2 pts]

Poems & Literature

Learn the poems:

- 1. Ho Fazl Tera Ya Rab (complete). [WQF I, pg 29] [10 pts]
 - 2. No-ne Halaan-e-Jamaat (6 couplets). [WQF II, pg 134] [10 pts]
- Read:
- 3. Points to Ponder (complete). [Alislam: search "Points to Ponder"] [10 pts]

Projects

- 1. Write a letter to Huzoor Aqdas (aba). [5 pts]
(5 points for each letter)
- 2. Make an A3 poster on the topic: Atfal Pledge. [20 pts]
- 3. Narrate any 5 incidents from Abid Khan Sahib's Diaries
[www.pressahmadiyya.com/personal-accounts/ or www.atfal.org.uk/talim-reading-challenge/] [10 pts]

Additional Tasks

Be sure to set additional tasks specific for your Qiadat to assist with participation in other Atfal initiatives.

Stage Two

Holy Qur'an

- 1. Memorise Surah Al-Fil & Surah Al-Kafiroon. [10 pts]
- 2. Memorise Surah Al-Lahab. [5 pts]
- 3. Memorise Surah An-Nasr. [5 pts]
- 4. Memorise Surah Al-Falaq & Surah An-Nas. [10 pts]
- 5. Memorise first 10 verses of Surah Al-Baqarah. [WQF II, pg 28 & 33] [10 pts]

Salaat (wqf1, p.32)

For this stage, Translation of Salaat is required:

- 1. The method of Ablution. [WQF I, pg 36] [10 pts]
- 2. Niyyah [20 pts]
- 3. Thanaa [20 pts]
- 4. Surah Al-Fatihah [20 pts]
- 5. Surah Al-Ikhlâs [20 pts]
- 6. Rukoo [20 pts]

Ahadith & Prayers

Learn the following:

- 1. First 20 Ahadith from the syllabus with translation [see below] [20 pts]
- 2. First 10 prayers from the syllabus with translation [see below] [20 pts]

Islamic Teachings

Learn the following:

- 1. The Atfal Pledge. [WQF II, pg 20] [10 pts]
- 2. The etiquettes of eating. [WQF II, pg 24] [5 pts]
- 3. The etiquettes of the mosque and Salaat. [WQF II, pg 16] [5 pts]
- 4. Any 20 Attributes of Allah. [WQF] [10 pts]

History

- 1. Read the first 50 pages of the book "Life of Muhammad (pbuh)" by the Hazrat Khalifatul Masih II (ra). [Alislam: search "Life of Muhammad"] [25 pts]
 - 2. Read about the life of Hazrat Abu Bakar (ra). [10 pts]
 - 3. Read about the life of Hazrat Umar Faruq (ra). [10 pts]
 - 4. Read about the life of Hazrat Usman Ghani (ra). [10 pts]
 - 5. Read about the life of Hazrat Ali Murtaza (ra). [10 pts]
- For points 2 to 5: Go to Al-Islam search "Basics of Religious Knowledge", page 234 onwards

Poems & Literature

- 1. Learn the first 10 couplets of the Qaseeda. [www.atfal.org.uk/talim-learn-qasida] [15 pts]

Projects

- 1. Write a letter to Huzoor Aqdas (aba). [5 pts]
(5 points for each letter)
- 2. Make an A3 poster on the topic: The Holy Quran. [20 pts]
- 3. Write a 400-500 (or change based on age) word article on the topic: Truthfulness. [20 pts]

Additional Tasks

Be sure to set additional tasks specific for your Qiadat to assist with participation in other Atfal initiatives.

Stage Three

Holy Qur'an

- 1. Memorise the last 20 Surah. [20 pts]
- 2. Memorise first 17 verses of Surah Bakarah. [10 pts]
- 3. Memorise verse 256 of chapter 2 (Ayat-ul-Kursi). [10 pts]
- 4. Memorise verses 285-287 of chapter 2. [10 pts]

Salaat (wqf1, p.32)

For this stage, Translation of Salaat is required:

- 1. Tahmeed [20 pts]
 - 2. Sajdah [20 pts]
 - 3. Jilsah [20 pts]
 - 4. Tashah-hud [20 pts]
 - 5. Durood Shareef [20 pts]
 - 6. Concluding prayers [20 pts]
 - 7. Full Salaat Test. [100 pts]
- this is a complete thorough test of the whole Salaat and its translation.

Ahadith & Prayers

Learn the following:

- 1. First 30 Ahadith from the syllabus with translation [see below] [20 pts]
- 2. First 15 prayers from the syllabus with translation [see below] [20 pts]

Islamic Teachings

Learn the following:

- 1. The etiquettes of meeting. [WQF II, pg 30] [5 pts]
- 2. The etiquettes of school and study. [WQF II, pg 28] [5 pts]
- 3. Any 5 revelations of the Promised Messiah (as). [WQF II, pg 105] [10 pts]
- 4. The names of "Ashrah-Mubashara". [WQF II, pg 117] [10 pts]

History

- 1. Read the first 100 pages of the book "Life of Muhammad (pbuh)" by the Hazrat Khalifatul Masih II (ra). [Alislam: search "Life of Muhammad"] [25 pts]
 - 2. Read about the life of Hazrat Khalifatul Masih I (ra). [10 pts]
 - 3. Read about the life of Hazrat Khalifatul Masih II (ra). [10 pts]
 - 4. Read about the life of Hazrat Khalifatul-Masih III (rh). [10 pts]
- For points 2 to 5: Go to Al-Islam search "Basics of Religious Knowledge", page 234 onwards.

Poems & Literature

- 1. Learn the first 20 couplets of the Qaseeda. [www.atfal.org.uk/talim-learn-qasida] [15 pts]
- 2. Read: Noah's Ark (20 pages). [Alislam: search "Noah's Ark"] [10 pts]
- 3. Read: Ten Proofs of God's Existence (complete). [Alislam: search "Ten Proofs of God's Existence"] [15 pts]
- 4. Read: Hazrat Ahmad (as), by Hazrat Musleh Maud (ra) (complete). [Alislam: search "Hazrat Ahmad"] [15 pts]

Projects

- ❑ 1. Write a letter to Huzoor Aqdas (aba). [5 pts] (5 points for each letter)
- ❑ 2. Write an essay on the topic (500 words): Importance of Salaat. [20 pts]
- ❑ 3. Write an essay on the topic (500 words): Respecting one's parents. [20 pts]
- ❑ 4. Make an A3 poster on the topic: Islam and Science. [20 pts]

Additional Tasks

Be sure to set additional tasks specific for your Qiadat to assist with participation in other Atfal initiatives.

Stage Four

Holy Qur'an

- 1. Memorise Surah Al-Ghashiya. [10 pts]
- 2. Memorise verses 191-195 of chapter 3. [10 pts]
- 3. Memorise chapter 62 (Surah Al-Jumua, 12 verses). [10 pts]
- 4. Memorise Surah Al-Ala. [10 pts]

Salaat (wqf1, p.32)

By now the Tifl must know the whole Salaat.
Now learn these additional prayers with translation:

- 1. The prayer for Funeral. [WQF I, pg 48] [10 pts]
- 2. Dua-e-Qunoot. [WQF I, pg 47] [10 pts]

Ahadith & Prayers

Learn the following:

- 1. All 40 Ahadith from the syllabus with translation [see below] [20 pts]
- 2. All 26 prayers from the syllabus with translation [see below] [20 pts]

Islamic Teachings

Learn the following:

- 1. Five Fundamental Morals. [WQF II, pg 73] [5 pts]
- 2. Obedience to parents. [WQF II, pg 87] [5 pts]
- 3. The names of the 6 Authentic books of hadith. [WQF II, pg 104] [5 pts]
- 4. The names of 10 prophets mentioned in the Holy Quran. [WQF II, pg 103] [5 pts]
- 5. Any 10 revelations of the Promised Messiah (as). [WQF II, pg 105] [10 pts]

History

- 1. Read the first 200 pages of the book "Life of Muhammad (pbuh)" by the Hazrat Khalifatul Masih II (ra). [Alislam: search "Life of Muhammad"] [25 pts]
- 2. Read about the life of Hazrat Khalifatul-Masih IV and V (rh). [10 pts]
- 3. Read about the life of Hazrat Khalifatul-Masih V (aba). [10 pts]
For points 2 to 5: Go to Al-Islam search "Basics of Religious Knowledge", page 234 onwards

Poems & Literature

- 1. Read: Jesus in India (20 pages). [Alislam: search "Jesus in India"] [10 pts]
- 2. Learn poem: Mein Apne Piyaro ki nisbat. [WQF II, pg 71] [10 pts]

Projects

- 1. Write a letter to Huzoor Aqdas (aba). [5 pts] (5 points for each letter)
- 2. Write an essay on the topic (500 words): Importance of Salaat. [20 pts]
- 3. Write an essay on the topic (500 words): Respecting one's parents. [20 pts]
- 4. Make an A3 poster on the topic: Islam and Science. [20 pts]

Additional Tasks

Be sure to set additional tasks specific for your Qiadat to assist with participation in other Atfal initiatives.

Prayers in the Syllabus

These are mostly taken from the Waqf-e-Nau syllabus, approximately in the same order. Their Arabic, English transliteration and English Translation is available in the Waqf-e-Nau syllabus.

1. When starting a meal
بِسْمِ اللَّهِ وَعَلَى بَرَكَاتِهِ
2. After finishing a meal
الْحَمْدُ لِلَّهِ الَّذِي أَطْعَمَنَا وَسَقَانَا وَجَعَلَنَا مِنَ الْمُسْلِمِينَ
3. On going to sleep
اللَّهُمَّ بِسَبِّكَ أَمُوتُ وَأُحْيَى
4. On waking up
الْحَمْدُ لِلَّهِ الَّذِي أَحْيَانَا بَعْدَ مَا أَمَاتَنَا وَإِلَيْهِ النُّشُورُ
5. For parents
رَبِّ اِرْحَمْنَا كَمَا رَحِمْتَ آبَاءَنَا وَرَبِّانَا صَغِيرًا
6. On acquiring knowledge
رَبِّ زِدْنِي عِلْمًا
7. When entering a mosque
بِسْمِ اللَّهِ وَالصَّلَاةِ وَالسَّلَامِ عَلَى رَسُولِ اللَّهِ
اللَّهُمَّ افْتَحْ لِي أَبْوَابَ رَحْمَتِكَ
8. When leaving a mosque
بِسْمِ اللَّهِ وَالصَّلَاةِ وَالسَّلَامِ عَلَى رَسُولِ اللَّهِ اللَّهُمَّ افْتَحْ لِي أَبْوَابَ فَضْلِكَ
9. After Ablution
اللَّهُمَّ اجْعَلْنِي مِنَ التَّوَّابِينَ وَاجْعَلْنِي مِنَ الْمُتَطَهِّرِينَ
10. When entering the house
اللَّهُمَّ إِنِّي أَسْأَلُكَ خَيْرَ الْمَوْلُوكِ وَخَيْرَ الْمَخْرُجِ بِسْمِ اللَّهِ وَنَجْنَا
وَبِسْمِ اللَّهِ خَرَجْنَا وَعَلَى اللَّهِ رَبِّنَا تَوَكَّلْنَا
11. After leaving the house
اللَّهُمَّ أَعُوذُ بِكَ أَنْ أَضِلَّ أَوْ أُضَلَّ أَوْ أَزِلَّ أَوْ أُزَلَ أَوْ أُظْلِمَ
أَوْ أُظْلَمَ أَوْ أَجْهَلَ أَوْ يُجْهَلَ عَلَيَّ
12. At the beginning of a journey
سُبْحَانَ الَّذِي سَخَّرَ لَنَا هَذَا وَمَا كُنَّا لَهُ مُقْرِنِينَ -
وَإِنَّا إِلَى رَبِّنَا لَمُنْتَقِلُونَ

13. When returning from a journey
أَيُّمُونَ تَائِبُونَ عَابِدُونَ سَاجِدُونَ لِرَبِّنَا حَامِدُونَ
14. Funeral prayer
اللَّهُمَّ اغْفِرْ لِحَيِّنَا وَمَيِّتِنَا وَصَغِيرِنَا وَكَبِيرِنَا وَذَكَرِنَا وَأُنثَانَا وَشَاهِدِنَا
وَغَائِبِنَا اللَّهُمَّ مَنْ أَحْيَيْتَهُ مِنَّا فَأَحْيِهِ عَلَيَّ الْإِيمَانَ وَمَنْ تَوَفَّيْتَهُ
مِنَّا فَتَوَفَّهُ عَلَيَّ الْإِسْلَامِ اللَّهُمَّ لَا تَحْرِمْنَا أَجْرَهُ وَلَا تَفْتِنْنَا بَعْدَهُ
15. At the end of Azan
اللَّهُمَّ رَبِّ هَذِهِ الدَّعْوَةُ الشَّامِتَةُ وَالصَّلَاةُ الْعَاقِبَةُ آتِ مُحَمَّدًا الْوَسِيلَةَ
وَالْفَوْصِيلَةَ وَالدَّرَجَةَ الرَّفِيعَةَ وَابْعَثْهُ مَقَامًا مَحْمُودًا الَّذِي وَعَدْتَهُ إِنَّكَ لَا
تُخْلِفُ الْبِعْدَاءَ
16. For the sick
اللَّهُمَّ رَبِّ النَّاسِ مُدْهِبِ الْبَاسِ اشْفِ أَنْتَ الشَّافِي لَا شَافِيَ إِلَّا أَنْتَ شِفَاءً
لَا يُعَادِرُ سَقَمًا
17. Prayer for Sajdah-e-Tilawat
اللَّهُمَّ سَجِدْ لَكَ رُوحِي وَجَسَدِي وَجَنَانِي
18. For the love of Allah
اللَّهُمَّ إِنِّي أَسْأَلُكَ حُبَّكَ، وَحُبَّ مَنْ يُحِبُّكَ، وَالْعَمَلَ الَّذِي يُبَلِّغُنِي حُبَّكَ
اللَّهُمَّ اجْعَلْ حُبَّكَ أَحَبَّ إِلَيَّ مِنْ نَفْسِي، وَأَهْلِي، وَمِنَ النَّبَاءِ الْبَارِدِ
اللَّهُمَّ أَنْتَ السَّلَامُ وَمِنْكَ السَّلَامُ، تَبَارَكْتَ ذَا الْجَلَالِ وَالْإِكْرَامِ
19. At the end of Salaat
اللَّهُمَّ إِنِّي أَعُوذُ بِكَ مِنَ الْخُبْثِ وَالخُبَاثِثِ
20. On entering a washroom
اللَّهُمَّ إِنِّي أَعُوذُ بِكَ مِنَ الْخُبْثِ وَالخُبَاثِثِ
21. On leaving a washroom
اللَّهُمَّ إِنِّي أَعُوذُ بِكَ مِنَ الْخُبْثِ وَالخُبَاثِثِ
22. Entering a cemetery
السَّلَامُ عَلَيْكُمْ يَا أَهْلَ الْقُبُورِ يَغْفِرُ اللَّهُ لَنَا وَلَكُمْ أَنْتُمْ سَلَفُنَا
وَنَحْنُ بِالْآخِرِ وَإِنَّا إِنْ شَاءَ اللَّهُ بِكُمْ لَكَافِحُونَ
23. On seeing one's reflection
اللَّهُمَّ كَمَا أَحْسَنْتَ خَلْقِي فَأَحْسِنْ خُلُقِي
24. On breaking fast
اللَّهُمَّ إِنِّي لَكَ صُيْتُ وَبِكَ أَمْنْتُ وَعَلَيْكَ تَوَكَّلْتُ وَعَلَى رِزْقِكَ أَفْطَرْتُ
25. On seeing a new moon
اللَّهُمَّ أَهْلَهُ عَلَيْنَا بِالْأَمْنِ وَالْإِيمَانِ وَالسَّلَامَةِ وَالْإِسْلَامِ رَبِّهِ وَرَبِّكَ اللَّهُ
هِلَالَ خَيْرٍ وَرُشْدٍ - هِلَالَ خَيْرٍ وَرُشْدٍ - أَمْنْتُ بِاللَّهِ الَّذِي خَلَقَكَ
26. On wearing new clothe
اللَّهُمَّ لَكَ الْحَمْدُ أَنْتَ كَسَوْتَنِي بِهَذَا أَشْأَلُكَ مِنْ خَيْرِهِ وَخَيْرِ مَا صَنَعْتَ لَهُ وَأَعُوذُ
بِكَ مِنْ شَرِّهِ وَشَرِّ مَا صَنَعْتَ لَهُ

Ahadith in the Syllabus

1

حَيْرُ الرَّادِ التَّقْوَى

Khair-uz-zadit-taqwa

The best provision for the journey to the hereafter is righteousness.

2

الْغِنَى غِنَى النَّفْسِ

Al ghinaa ghinan-nafs

True wealth is the wealth of the heart.

3

إِنَّمَا الْأَعْمَالُ بِالنِّيَّاتِ

Inna-mal a'maalu bin-niyyaat

Deeds are judged by motives.

4

سِبَابُ الْمُسْلِمِ فُسُوقٌ

Sibaab-ul-muslimi fusoq

Abuse by (or of) a Muslim is an evil.

5

مَنْ لَا يَرْحَمُ لَا يُرْحَمُ

Man laa yarham, laa yurham

The one who doesn't show mercy will not be shown mercy.

6

حَيْرُكُمْ مَنْ تَعَلَّمَ الْقُرْآنَ وَعَلَّمَهُ

Khairu-kum man ta'allamal-qur'aana wa allamahu

The best among you is the one who learns the Quran and teaches it to others.

7

الْحَيَاءُ خَيْرٌ كُلُّهُ

Al-hayaa'u khairun kulluhu

Modesty is the best virtue.

8

السَّعِيدُ مَنْ وَعَظَ بِغَيْرِهِ

As-saeedu maw-wu'iza bi-ghairi-hi

A pious person learns from others (other's mistakes).

9

لَيْسَ الْخَبْرُ كَالْمُعَايَنَةِ

Laysal-khabaru kal-mu'ayana

Hearing is not like seeing.

10

النَّاسُ كَأَسْنَانِ الْبُشْطِ

An-naasu ka asnaa-nil-musht

People are like the teeth of a comb.

11

اسْتَعِينُوا عَلَيَّ الْخَوَاجِ بِالْكَيْمَانِ

Ista-eenu alal ha-waa-iji bil-kitmaan

To fulfil your needs, seek help in secret.

12

مَنْ قُتِلَ دُونَ مَالِهِ فَهُوَ شَهِيدٌ

Man qu-ti-la doona maa-li-hi fa-huwa sha-heed

The one who dies protecting their property is a martyr.

13

الْحَرْبُ خُدْعَةٌ

Al-harbu khud'a

War is the name of tactics.

14

الْمُسْلِمُ مِرْآةُ الْمُسْلِمِ

Al-muslimu mir'aa-tul muslim

A Muslim is a mirror of another Muslim.

15

الْمُسْتَشَارُ مُؤْتَمَنٌ

Al musta-shaa-ru mu'-taman
.A person who is consulted becomes a trustee

16

الْمَجَالِسُ بِالْأَمَانَةِ

Al majaa-lisu bil-amaa-na
All get-togethers (of people) are based on (their mutual) trust.

17

الْمَرْءُ مَعَ مَنْ أَحَبَّ

Al mar'u ma'a man ahabba
A person is with the one who he loves.

18

الْبَلَاءُ مَوْكَلٌ بِالْمَنْطِقِ

Al ba-laa'u mu-wakka-lun bil-man-tiq
Talking without thinking can result in trouble.

19

حَيْرُ الْأُمُورِ أَوْسَطُهَا

Khairul umoori aw-satu-ha
Best work is one that is done in moderation.

20

أَدَالُ عَلَى الْخَيْرِ كَفَاعِلِهِ

Ad-daal-lu alal khairi ka faa-ili-hee
The one who urges others to do good,
gets the reward like a doer.

21

عِدَّةُ الْمُؤْمِنِ كَأَخِيذِ الْكَفِّ

Idda-tul mu'mini ka akh-dhil-kaff
The promise of a believer is as certain as a thing in the hand.

22

لَيْسَ مِنَّا مَنْ غَشَّانَا

Laisa minna man ghashha-na
The one who deceives us is not from us.

23

سَيِّدُ الْقَوْمِ خَادِمُهُمْ

Sayyi-dul qawmi khaa-di-mu-hum
The chief of the people is one who serves them.

24

لَا يَشْكُرُ اللَّهَ مَنْ لَا يَشْكُرُ النَّاسَ

Laa yash-kur-ullah-a ma-lla yash-kur-un naas
One who is not thankful to people is not thankful to Allah.

25

الْيَدُ الْعُلْيَا خَيْرٌ مِنَ الْيَدِ السُّفْلَى

Al ya-dul ul-yaa khai-rum min-al yad-is sufflaa
The upper hand is better than the lower hand. (The hand that gives is better than
the hand that receives).

26

الْتَّائِبُ مِنَ الذَّنْبِ كَمَنْ لَا ذَنْبَ لَهُ

At-taa-i-bu mina-dhham-bi ka-man laa dham-ba lah
A person who sincerely repents for their sins becomes like one who has never
sinned.

27

إِذَا جَاءَكُمْ كَرِيمٌ قَوْمٍ فَأَكْرِمُوهُ

Idha jaa-a-kum kareem-u qaw-min fa-akri-mooh
When some respected person of another nation visits you give respect to them.

28

الْيَمِينُ الْفَاجِرَةُ تَدْعُ الدِّيَارَ بِلَا قَعَمٍ

Al-ya-meenu-ul faa-ji-ra-tu ta-da-ud-diyaa-ra ba-laa-qi'
The false oath causes the places of abode to become void.

29

اتَّقُوا النَّارَ وَلَوْ بِشِقِّ تَمْرَةٍ

Itta-qun naara wa law bi-shiqqi tam-ra-tin
Save yourself from hell, even if it be by giving a fragment of a date (as sadaqah).

30

الدُّنْيَا سِجْنٌ لِلْمُؤْمِنِ وَجَنَّةٌ لِلْكَافِرِ

Ad-dunya sij-nul-lil mu'-mini wa janna-tun lil-kaafir
This world is a prison for the righteous believer and heaven for a non-believer.

31

الرَّاجِعُ فِي هِبَتِهِ كَالرَّاجِعِ فِي قَيْئِهِ

Ar-raa-ji-u fee hiba-tihi kar-raa-ji-u fee qay-ih

The one who takes back his gift is like the one who licks his own vomit.

32

لَا يَحِلُّ لِمُؤْمِنٍ أَنْ يَهْجُرَ أَخَاهُ فَوْقَ ثَلَاثَةِ أَيَّامٍ

Laa yahil-lu li mu'mi-nin ay-yah-jura akhaa-hu faw-qa thalaa-tha-ti ay-yaam

It is not permissible for a Muslim to sever relations with another Muslim brother for more than three days.

33

إِيَّاكُمْ وَالظَّنَّ فَإِنَّ الظَّنَّ أَكْذَبُ الْحَدِيثِ

Iyyakum waz zanna fa 'inna zzanna akdhabul hadith

Avoid suspicion because suspicion is the worst form of falsehood.

34

أَفْشُوا السَّلَامَ بَيْنَكُمْ

Afshus-salaa-ma bay-na-kum

Spread greetings of peace on each other.

35

الطُّهُورُ شَطْرُ الْإِيمَانِ

At-tu-hoo-ru shat-rul ee-maan

Cleanliness is part of faith.

31

الرَّاجِعُ فِي هِبَتِهِ كَالرَّاجِعِ فِي قَيْئِهِ

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إِيَّاكُمْ وَالْحَسَدَ فَإِنَّ الْحَسَدَ يَأْكُلُ الْحَسَنَاتِ

Iyaa-kum wal hasada fa-innal hasada ya'kul-ul hasa-naat

Beware of jealousy, jealousy consumes virtue.

37

الْجَنَّةُ تَحْتَ أَقْدَامِ الْأُمَّهَاتِ

Al-janna-tu tah-ta aq-daam-il umma-haat

Paradise lies under the feet of the mother.

38

كُلْ بِيَمِينِكَ وَمِمَّا يَلِيكَ

Kul bi ya-mee-ni-ka wa mim-maa ya-leek

Eat with your right hand and eat from 'that which is' in front of you.

39

لَا يَدْخُلُ الْجَنَّةَ قَاطِعٌ

La yadkhalul jannata qati'

One who boycotts will not enter paradise.

40

لَا يُؤْمِنُ أَحَدُكُمْ حَتَّى يُحِبَّ لِأَخِيهِ مَا يُحِبُّ لِنَفْسِهِ

La yuminu ahadukum hatta yuhibba li' akhlihi ma yuhibba li nafsih

None amongst you can be a true believer unless he likes for his brother what he like for himself.

It is also vitally important that you and the members of your Majlis take every opportunity to increase your religious knowledge, rather than focusing solely upon secular education.

(National Qaideen Forum 2019, Majlis Khuddamul Ahmadiyya UK)